

**Advisory Council Meeting Agenda  
September 21, 2016  
Pemberton Library 6:30 pm**

**Members in Attendance:**

Heidi Hilliard  
Dr. John Shreve  
Fr. Jeff Poirot  
Troy Morton  
Emily Miller  
Julie Lee  
Ann Bjelland  
Tug Rix  
Jack Price  
Jason Pierce  
Trisha Klement  
Anne Bloesser  
Sara Hiatt

**Members Absent:**

**Guests:**

John Souder

1. **Opening Prayer** - led by Heidi Hilliard
2. **Approval of previous meeting minutes** - yes via email
3. **Principal's Report**
  - a. primary teachers proposed reading program "Reading A to Z", will present at next meeting - guided reading - kids log onto website and read books assigned at their level, can be tested on the site - subscription basis, paid for out of Excellence for Education
  - b. World Mission Rosary - Friday, Oct. 21, afternoon, families welcome
4. **Finance Council Report**
  - a. diocese still has not closed last year's books (aiming for October), new payroll system has caused trouble,
  - b. school was able to get budget set with current enrollment so everything should balance out fine
5. **HSA Report – Ann Bjelland**
  - a. monthly staff luncheons hosted by grades will begin in September

- b. first spirit night of school year was at Campisi's in August, got check for \$267,
- c. no numbers yet from the Chick-fil-A spirit night in September,
- d. Second spirit night at Campisi's scheduled for September 22
- e. two Kendra Scott spirit nights scheduled for year - October and April
- f. HSA still needs a secretary, a hospitality co-chair, and a volunteer coordinator
- g. the next meeting is scheduled for Oct. 11

#### **6. Dad's Club Report – Jason Pierce**

- a. first meeting was held in September, numbers lower than last year but there is interest
- b. biggest upcoming events include the Fall Festival and trick-or-treating with the Knights of Columbus
- c. in lieu of a November meeting they will have a bowling night

#### **7. Committee Reports**

##### **a. Executive Committee – NA**

##### **b. Catholic Identity – first mtg. Sept. 29, will report at October meeting**

##### **c. Development and Marketing**

- i. the image of the school is the first priority, urging parents to submit positive online reviews
- ii. will hold a potential parent coffee in December, will gather baptism information from 2011 to current from the church, will use info cards from previous Open Houses and from upcoming National Night Out events
- iii. will insert a newsletter in the church bulletin in October, will include numbers from North Texas Giving Day
- iv. aiming to set up an online store with spirit shirts, etc.
- v. collecting lists of needs from teachers and staff, looking for donations in products rather than funds

##### **d. Facilities and Grounds – meeting scheduled for today has been postponed to Friday, Sept. 23, will report at October meeting**

##### **e. Strategic Planning –**

- i. Dr. Shreve introduced John Souder who will be leading the strategic plan rewrite
- ii. Dr. Shreve would like to schedule a Saturday work day in the next month or two, will include council members, teachers, parishioners, etc.

#### **8. Old Business / Action Items - None**

**9. New Business / Action Items** - Catholic Identity & Facilities and Grounds will report at October meeting

**10. Pastor** - church construction should be done by mid to late October

**11. Adjournment** - prayer led by Heidi Hilliard